



## Home Certification Pre-Inspection Checklist

Below are the questions the inspectors will ask when they review your sober home. Make sure your home is fully prepared prior to the inspection date.

### **Health Review**

The sober home must be clean, well maintained and free of pest infestation. Below are the principal items to look for.

1. Any signs of roach or other pest infestation problems?
2. Kitchen and appliances clean and well maintained? At least, 1 refrigerator for every: 6 residents.
3. Are bathrooms clean and orderly? Do eight (8) or fewer female residents share a bathroom and do ten (10) or fewer men share a bathroom?
4. Do all sleeping rooms provide all residents with adequate space? Is bedroom size at least 70 sq. feet for one resident and if more than one resident; the bedroom must have an additional 50 sq. feet sq. per resident.
5. Is adequate and clean food storage space provided?
6. Are any piles of newspapers, clothes or other stored materials creating a fire or safety hazard?
7. Are the furniture and furnishings clean and of reasonable quality?
8. Do residents have access to all common areas?
9. Do windows have screens?

### **Safety Review**

MASH sober homes must meet basic safety requirements including:

1. Are there smoke detectors in every sleeping room, hallway, and outside of kitchen?
2. Is there a fire extinguisher 6 to 8 feet from stove and 4 to 6 feet from the floor?
3. Are carbon monoxide detectors installed in appropriate places? (if you have gas appliances or heat)
4. Do the bathrooms and kitchen have functioning GFCI electrical outlets?
5. Are there at least two properly identified exits in case of emergencies?
6. Is the property address on the front of the house clearly visible from the street?
7. Are the sober home address, emergency and utility phone numbers and evacuation maps posted in conspicuous locations?
8. Is smoking prohibited in areas that could be considered a fire hazard or a problem for neighbors?

9. Do smoking areas have approved safety disposal containers for smoking materials?
10. Are there any electric outlets or extension cords that could be considered a fire hazard?
11. Are water heaters strapped and is there a key wrench to shut off gas at the meter? (Recommendation only)
12. Do the home and any other permanent structures meet local building and safety codes? (Indicate management verification or visual appearance as observed by the inspector)
13. Are the house/site and grounds well-kept and consistent with the quality of the neighborhood?
14. Is Naloxone (Narcan) available and accessible? Is there evidence that staff and residents are oriented in its use? (2 doses minimum required-per house)

### **Management and Document Review**

Has the house manager completed Sober Housing 101 or had any other leadership training, and does he/she have the basic skills to manage?

1. Is there a clear and concise description of the operation of the soberhouse?
2. Are there clear acceptance criteria for all applicants?
3. Is there a personal data information sheet for each applicant and resident?
4. Is there a resident agreement for every resident?
5. Do the resident rules cover key issues? Are the rules clear and easy to understand?
6. Is the sober home grievance policy with the sober home's manager's/owner's contact information posted in a location where residents can see and read it? Is MASH contact information listed on the policy?